Attendees:

<table>
<thead>
<tr>
<th>Executive:</th>
<th>Directors:</th>
<th>At-Large Members:</th>
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<tbody>
<tr>
<td>Dean Vijay Kumar</td>
<td>Dawn Becket</td>
<td>V Jason Bethala</td>
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<tr>
<td>Jay Olman - Pres.</td>
<td>V Jim Brennan</td>
<td>V Ed Chan</td>
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<td>Carl Clyde - VP</td>
<td>Lyle Brunhofer</td>
<td>V Parth Chopra</td>
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<td>Lauren Hedvat - VP</td>
<td>V Jonathan Dunsay</td>
<td>V Lamis Elsawah</td>
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<td>Jonathan Lombardo - VP</td>
<td>Yijie Hu</td>
<td>V David Goldstein</td>
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<td>Bernard Jones – Sec.</td>
<td>V Ramsey Kraya</td>
<td>V Patricia He</td>
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<td>Robert Berkovits – Tres.</td>
<td>V Paul McLaughlin</td>
<td>V Scott Levitt</td>
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<td>Kush Mehta</td>
<td>George Lin</td>
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<th>Past Presidents:</th>
<th>Associate Directors:</th>
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<td>Jeffrey Ng</td>
<td>Aditya Sreekumar</td>
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<td>Brad Abrams</td>
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<td>Eric Benshetler</td>
<td>Vastiki Papanikolopoulos</td>
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<td>Tim Carlsen</td>
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<td>Farnia Fresnel</td>
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<td>Marion Hubing</td>
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<td>Walter Korn</td>
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<td>Matt Quale</td>
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<td>Harris Romanoff</td>
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<td>Sevile Mannickarottu</td>
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<tr>
<th>Faculty/Staff:</th>
<th>Guests:</th>
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<tr>
<td>V</td>
<td>Ken Chen</td>
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<td>V</td>
<td>Emily Miller</td>
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<td>V</td>
<td>Sushmitha Yarrabothula</td>
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<td>V</td>
<td>Sandeep Bhat</td>
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<td>V</td>
<td>Shira Rieke</td>
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X=In-person T=Telephone V=Virtual
I. **Call to Order (J. Olman)**
   a) Called the meeting to order at 6:04pm

II. **President’s Welcome & Remarks (J. Olman)**
   a) Thanks everyone for being here; I can’t believe it’s November already

III. **Development Office Report (G. Hain)**
   a) Things going surprisingly well despite COVID
      ■ Corporate giving is leading the way and ahead of last years pace
      ■ Annual giving is just a little behind
   b) Students will be on campus, but most will be online
      ■ Students will need to be petitioned to take labs
   c) Early decision applications have increased since last year – tougher to get in
   d) Brad reporting out on events:
      ■ Thursday 29th of October Michael Kerns and Dean Vijay Kumar did virtual event for bay area
        ● It was an excellent program, but not as well attended as expected
      ■ Link to Deans Town(e) Hall on 11/11 at 5pm
        ● [https://www.alumni.upenn.edu/pennengineeringtownhall](https://www.alumni.upenn.edu/pennengineeringtownhall)
        ● Dean Vijay Kumar and Associate Dean David Meaney
        ● Please register and attend the start even if you can’t stay for entire time
        ● 350 have signed-up already
      ■ Jay – Dean Vijay Kumar would have liked better turn out
        ● We definitely want to provide Penn Engineering content; lower turn out won’t discourage future events

IV. **Career Services Report (J. Grant)**
   ■ It’s been a busy fall; sorry for missing past two meetings
   ■ Appointment for CJ Taylor in SEAS for diversity
   ■ Engineering career fairs went well
      ● Virtual Hand Career Fairs were new, but they were successful
      ● STEM participation has increased and had most employers involved at all fall events
   ■ Still collecting data for Class of 2020
   ■ Matt – Can send article that discusses interesting ways to drive engagement, which are moving towards online implementations

V. **Old Business:**
a) Approval of October 12, 2020 Minutes (Directors)
   ■ Minutes for this meeting and prior meeting will be approved at next meeting

b) Open Action Item Review (B. Jones)
   ■ No open Action Items

VI. New Business:

a) Mentoring and Externships (P. McLaughlin/J. Grant)
   ■ Met to discuss how to handle this topic
      ● We had Tiffany’s help in past years, but she’s moving on
   ■ Mentoring is often done by phone, so this will proceed on present course
      ● Mentees will be matched with Mentors going forward, as was done in the past
   ■ Externships often involve Alumni bringing Sophomores and Juniors to place of employment
      ● Can’t do this in current COVID environment
      ● So, we will align, as other schools are doing, and involve visits at end of term
         (1) This will also be opened to Freshmen
      ● Communications to Externships hasn’t been completed, but are in progress with a meeting scheduled
      ● Externships won’t be viewed as recruiting, but rather have more of a positive learning focus
         (1) Jay – this is positive and allows participants the choice to say yes
      ● Alumni enjoy sharing the different aspects of their jobs with the students
   ■ George – Do you have Penn Engineering in your will?

b) Homecoming Virtual Town(e) Hall Event (11/11) (B. Richards)
   ■ Excited to rollout https://mypenn.upenn.edu/
      ● Going to replace QuakerNet and WhartonConnect for all students and alumni
      ● New site will provide better access to resources
      ● Jay – Do pages for everyone already exist?
         (1) Yes, everyone selects the type of School/Experience they want. i.e. Engineering, Libraries, Classes, etc.
      ● Jay – Is there going to be a big announcement?
         (1) Emails will go out this week to encourage everyone to join
            (a) Everyone will need a Penn Key to join
- Paul – I already used it, works well
- Jamie – Just noted a type-o on main welcome page

c) DEI Update (J. Olman)
   ■ Diversity, Equity, and Inclusion update
   - Met last week to discuss what this initiative should include/entail
   - Determined there is a lot that can be done:
     1) Refresh relationship with AWE
     2) NSBE and SHPE – connect better out of DEI Office
     3) Work more with student groups that have Penn staff instead of only student run groups
     4) There is room to work this mentality into most events
     5) Will meet again in coming weeks

VII. VII. Around the Table All
   a) Sevile – Regarding DEI, engineering is looking to highlight Alumni are diverse, asked by communication group to send out a form to recognize diverse alumni around campus
   b) Brad – Please sign-up for Engineering Town(e) Hall tonight
   c) Matt – I just signed up for Town(e) Hall
      ■ Book club at office, recommended read – I will send out info about helpful book
      ■ Jay – book club for EAS is a good idea
   d) Dawn – Focus on starting point, Women in Engineering
   e) Sandeep – Central NJ Club – MyPenn will help connect alumni in region
   f) Bob – Will we get on Share/Slack for DEI
   g) Earnest – Starting today, I will start working in Springfield Montgomery County as a Substitute Math Teacher for Elementary and Middle schools

VIII. Adjourn (J. Olman) – at 7:00pm

The next meeting is scheduled for January 11, 2021 from 6:00pm to 7:00pm, Virtual Only

Minutes prepared by Bernard Jones.